



Office of the Registrar  
**Exemption or Transfer Credit Form**

Campus: \_\_\_\_\_ Major/Program: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Term/Year: \_\_\_\_\_ Academic Program: \_\_\_\_\_

**Exemption Types:**

1. Exempt without credit –EWC
2. Exempt pending completion of alternate requirements – EPC
3. Exempt with credit – EC
4. Transfer Graduate Credit – TC

**LIST AMOUNT OF CREDIT TO BE AWARDED**

**HUC-JIR Course:**

Department: \_\_\_\_\_ Course Number: \_\_\_\_\_ Exemption Type: \_\_\_\_\_ Credits: \_\_\_\_\_  
Course Title: \_\_\_\_\_

**External Courses for Transfer Credit (EC, EPC, or TC):**

Name of other institution: \_\_\_\_\_ Course Number at other institution: \_\_\_\_\_  
Courses title/description from other institution: \_\_\_\_\_ Credits: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

- If credit is being granted based on work at another graduate school or seminary, please provide a copy of the student's transcript which may be available from the Office of Recruitment & Admission.
- Credit from other graduate schools/seminaries may be transferred to HUC-JIR as equivalent credit toward the student's academic program; undergraduate coursework may not be used for credit at HUC-JIR.
- If a student is being exempted from a core course requirement based on testing, life experience, or undergraduate study, the student will be exempt from the course requirement without credit and will need to make up the exempted credit hours with an elective course.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Instructor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Program Academic Director: \_\_\_\_\_ Date: \_\_\_\_\_