



**Hebrew Union College
Jewish Institute of Religion
Dean, Jerusalem Campus**

2023



Hebrew Union College - Jewish Institute of Religion

- We are a global institution of Jewish higher education and the professional leadership development center for Reform Judaism, building progressive Judaism with campuses in North America and Israel.

Our Mission

- Studying the great issues of Jewish life, history, and thought with an open, egalitarian, inclusive, and pluralistic spirit;
- Educating innovative, visionary clergy and professionals who embody the sustaining values, responsibilities, practices, and texts of Jewish tradition to inspire future generations; and
- Advancing the critical study of Judaism and Jewish culture in accordance with the highest standards of modern academic scholarship.

Impact

- 4,000 active alumni serving around the world
- 100% of graduates placed in meaningful careers within months of graduation

Leadership

- [Leadership Team](#)
- [Board of Directors](#)

Global Campuses

- [Jerusalem](#)
- [Cincinnati](#)
- [Los Angeles](#)
- [New York](#)

Jerusalem Campus Programs

- [U.S. Year-In-Israel Program](#)
- [Israel Rabbinical Program](#)
 - Over 125 rabbinic graduates
- [Rikma- Jewish Education](#)
 - A leadership program in pluralistic Jewish education with an M.A. in Education from the Hebrew University
- [Blaustein Center for Pastoral Counseling](#)
 - Pioneering pastoral care in Israel
- [Teachers' Lounge](#)
 - Program for teachers to promote multicultural tolerance and coexistence
- [The Nelson Glueck School of Biblical Archaeology](#)

The Position

Key Details



Title

Dean

Reports To

President

Direct Reports

Chief Operating Officer, Jerusalem
Chief Financial Officer, Jerusalem
Director, Abramov Library
Director, Jerusalem HR
Information Technology Group, Jerusalem

Location

HUC-JIR Taube Family Campus, Jerusalem

The Position

Summary



The Hebrew Union College – Jewish Institute of Religion (HUC-JIR) seeks an inspirational and experienced leader to serve as the dean of its Taube Family Campus in Jerusalem. The new dean will envision the strategic direction of HUC-JIR in Israel; provide a distinctive voice for HUC-JIR in Reform Judaism, Israeli Jewish renaissance, and beyond; and leverage our newly improved and strategically located campus resources. Operating for over 60 years in Jerusalem as a laboratory for academic and spiritual exploration at the nexus of teaching, research, social engagement, and professional development, HUC-JIR has made a distinctive contribution to the fabric of intellectual, educational, cultural and religious life in Jerusalem.

The dean will manage the strategic initiatives that advance the interests of the College-Institute and prepare it for the future, in alignment with the values of the overall institution. The dean represents HUC-JIR in Israel, supervises all nonacademic departments, and promotes campus life as a laboratory of academic inquiry and spiritual exploration. The dean will work closely with fellow leaders, internally and externally:

Internally: In addition to the direct reports stated earlier, the Jerusalem dean will work closely fellow deans of the Cincinnati, New York and Los Angeles Campuses; the Provost; and the HUC-JIR central administration (as a member of the President’s Cabinet). The dean will chart goals and strategy, and measure progress in a mutually supportive and frank relationship, as part of an international team. Finally, the dean collaborates closely with the Institutional Advancement team to steward the local Board of Advisors with ongoing communication, programming (including regular and special events), gift solicitations, and bridging the local and international lay leadership of the College-Institute.

Externally: The dean spends significant time traveling throughout Israel and occasionally internationally, situating the Taube Campus at the heart of liberal Judaism in Israel in the press and with the public, meeting alumni and philanthropists, and secondarily also meeting prospective students and Jewish and philanthropic leaders in general. This work bridges community relations, fundraising, and long-term one-on-one relationship building.

The Position

Responsibilities



The Dean will:

- Envision and manage the progress of the campus' strategic direction
- Represent the College-Institute in Israel
- Lead the teams that oversee campus program, operations and physical plant
- Build relationships with students, faculty, and school directors and be actively involved in campus life.
- Develop and steward philanthropic relationships, in strategic partnership with Institutional Advancement
- Co-steward, together with Institutional Advancement, the Israel Board of Advisors
- Develop alumni relations in Israel
- Plan and implement campus budget
- Partner with other HUC-JIR campuses on projects and ongoing work that straddle the College-Institute as a whole
- Pursue external programming for civic engagement and revenue generation
- Steward and expand institutional relationships
- Leverage the Taube Campus resources of the Abramov Library and the Skirball Museum
- Steward current and potential Taube Campus real-estate projects
- Serve on the HUC-JIR President's Cabinet (VPs, deans, and national officers)
- Travel nationally (occasionally internationally) for HUC-JIR meetings
- Liaise with North American and international Jewish leadership from federations and major Jewish NGOs and philanthropies
- Attend events related to Reform Judaism and Jewish professional leadership development.

Supervisory Requirements:

- Organize, plan, and prioritize work of direct reports; develop specific goals and communicate expectations to employees.
- Provide active guidance and direction to staff, including setting performance standards, motivating employees, addressing conflict, and monitoring performance.
- Develop and build functioning teams working toward the same goals.
- Coach and develop others by identifying developmental needs, providing direction, and assisting employees in advancing their skills.

The Position



Qualifications

Experience:

- 7 to 10+ years of organizational experience in management, programming, fundraising and community relations, preferably including experience in higher education

Education:

- An advanced degree, preferably a doctorate, in a related field to Jewish Studies, Rabbinics, or Nonprofit Management, and/or rabbinic ordination.

Knowledge, Skills & Abilities:

- Personability and communicativeness among people with diverse backgrounds
- Ability to organize and advance disparate tasks and project, on varying timelines and in collaboration with diverse constituencies
- Ability to work in a highly collegial manner within a complex, national and international organizational culture
- Superior communication, i.e., compelling public speaking and writing skills, bilingually in Hebrew and English
- Demonstrable successes in or commitment to fundraising as a process and way of doing business, not solely in terms of individual gift solicitation
- Jewish knowledge and commitment
- Conflict management
- Knowledge of the Reform Jewish community and passion for the mission of HUC-JIR
- Comfort working with Zoom, Microsoft Teams, and other video conferencing platforms
- Willingness to work evenings and occasional weekends to participate in events
- Availability to travel regularly

Technology:

- Microsoft Office 365 – Word, Excel, PowerPoint, Outlook

We will evaluate candidates against the following:

Strategic Leadership – Proven ability to lead an organization and its core mission and values, with strategic and thoughtful vision, and innovation. A track record of sound decision-making through a combination of analysis, wisdom, experience, and judgment.

Operational and Administrative Management– Strong leadership and administrative management skills; demonstrated ability in management including strategic planning, program development and evaluation, and budgetary and operational management.

Complex Stakeholder Engagement – Strong interpersonal skills and demonstrated ability in building relationships, networks, and partnerships. An aptitude to enhance the reputation of an organization and ability to build relationships and access to philanthropy and the community.

External Presence and Communication – Inspirational communicator and ambassador with strong charisma and a positive reputation. Ability to serve as the spokesperson & public face of an organization, with superior written/oral communication skills in Hebrew and English.

Core Values:

Employees are expected to model Hebrew Union College's Core Values:

- Honesty and Integrity
- Kindness and Decency
- Openness and Transparency
- Responsible Empowerment
- Trust and Security
- Diversity and Inclusion

Engagement Team



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Hebrew Union College is an Equal Opportunity Employer, drug free workplace, and complies with ADA regulations as applicable.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the functions.

Work is typically performed in an indoor office or classroom environment. While performing the duties of this job, the employee is frequently required to sit or stand, walk, talk, and listen; occasionally, the employee may occasionally have to stoop, bend, reach, and lift up to 20 pounds. Employees need manual dexterity to operate standard office equipment and a personal computer, clarity of speech and hearing or other communication capabilities to discern verbal instructions and to communicate effectively with others and visual acuity to comprehend written work instructions and review, evaluate, and prepare a variety of written materials and documents. Reasonable accommodations may be made to enable individuals to perform these functions.