



Office of the National Registrar

**EXEMPTION/TRANSFER CREDIT FORM**

Campus		Major/Program			
Last Name		First		Middle	
Phone Number ( )	Email Address				
Term/Year	<input type="checkbox"/> Fall _____	<input type="checkbox"/> Spring _____	<input type="checkbox"/> Summer _____	Academic Program	
<b>EXEMPTION TYPES</b> Exempt without credit - EWC Exempt pending completion of alternate requirements - EPC Exempt with credit - EC - LIST AMOUNT OF CREDIT TO BE AWARDED					

**HUC-JIR Course:**

Department	Course #	Course Title	Exemption Type (see above)			Credits
			EWC	EPC	EC	

**External Course for Transfer Credit (EC or EPC):**

Name of other institution	Course # at other institution	Course title/description from other institution	Credits

**Exemption pending completion of alternate requirements (EPC):**

The following course(s) or course of study must be completed for pending credit to be awarded. No credit will be listed on a transcript without written notification that the student has completed the alternate requirements.

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\* If credit is being granted based on work at another graduate school or seminary, please provide a copy of the student's transcript which may be available from the National Office of Recruitment & Admission.

Credit from other graduate schools/seminaries may be transferred to HUC-JIR as equivalent credit toward the student's academic program; **undergraduate coursework may not be used for credit at HUC-JIR.**

If a student is being exempted from a core course requirement based on testing, life experience, or undergraduate study, the student will be exempt from the course requirement without credit, and will need to make up the exempted credit hours with an elective course.

Student Signature	Date
Instructor Signature	Date
Academic Program Director Signature	Date