BACKGROUND

Bronfman Jewish Education Centre (BJEC), recognized for its unique role as a center for excellence in education, is responsible for the development of Jewish identity and continuity in the Montreal community. Managed by a dedicated staff and in close collaboration and partnership with Federation CJA, the network of Jewish day schools, and the various other outlets for formal and informal Jewish education and culture in Montreal, BJEC is the planning and coordinating agency for Jewish community educational needs in Montreal geared towards all age groups. The Bronfman Jewish Education Centre is governed by a voluntary board that meets a minimum of six times a year.

BJEC's Department of Education and Lifelong Learning provides a wide range of services and a variety of events to Jewish day and supplementary schools. The center offers professional development, pedagogical resources, consultants in school improvement, special education and information communications technology and early academic intervention for over 7000 students attending 19 elementary schools, 14 secondary schools and 500 students attending 4 supplementary schools. BJEC also works with synagogues to develop innovative experiential programming for teens.

The Division for School Improvement promotes the continuous growth of professional and lay leaders. Educational opportunities include personalized educational consulting services, annual events, seminars, workshops, webinars, and interactive school-based activities.

Leadership Certification and Special Education Sessions are available to Heads of School, Principals, Governance Boards, teachers, and school staff to assist in implementing pedagogy through technology, in increasing Jewish day school enrolment, in strengthening the internal capacity for change of each independent school, and in improving the quality of educational services. The Special Education Department is dedicated to offering flexible and comprehensive professional development services to guide school improvement efforts in supporting the diverse academic needs of all its students. The Bronfman Israel Experience Centre connects youth and young adults to their Jewish identity through meaningful and engaging Israel experience and informal Jewish education programs.

BJEC also offers workshops and Jewish Education Courses for parents and community members in a wide variety of topics.
POSITION

The Bronfman Jewish Education Centre (BJEC) is seeking an experienced professional to galvanize Jewish groups in their diverse community around a shared passion for Jewish education broadly defined. Under the direction of the Board of Directors, the Executive Director will direct all the functions of BJEC, and will be a catalyst for planning and implementing a bold vision for Jewish education and identity in Montreal that weaves formal, informal and experiential education into a coherent whole to reach and inspire all segments of the Montreal Jewish Community.

RESPONSIBILITIES

• Working with the Board of Directors, develop a strategic plan aimed at identifying a broader role for BJEC as a leader in building Jewish education and identity in Montreal.

• Develop and implement a plan to improve the quality and scope of Jewish education in Montreal, working with the Jewish Day Schools, as well as providers of supplementary Jewish education, camps, Israel experience and other potential sources of informal and experiential Jewish education.

• Work with the Board of Directors to build and cultivate relationships with the Montreal Jewish community in order to garner ongoing support for the work of BJEC.

• Strengthen BJEC’s role as a source of support and thought leadership for Jewish education and identity in Montreal, for diverse Jewish institutions including camps, schools, synagogues, for the Federation system and other Jewish organizations as appropriate.

• Develop expertise and awareness of trends and model practices in Jewish education, including emerging modes of engagement, and ensure that programs and services in Montreal are both responsive to community needs and reflective of state of the art approaches in the field.

• Strengthen relationships with community institutions including Jewish Day Schools, camps, synagogues, federation staff and providers of complimentary education for youth, young adults and families with a view to assisting in the development of educational frameworks necessary to meet their goals.

• Convene affinity groups to foster collaboration and inform communal priorities.

• Establish organizational and communal benchmarks and create systems to measure and report outcomes.

• Foster and model a creative, accountable, success-oriented and positive environment and organizational culture.

QUALIFICATIONS

• Depth of experience in Jewish communal, formal and informal education.

• Strong management skills.
• Experience in supervising staff, building collaborative teams, working in partnership with lay leadership and developing relationships with diverse community institutions.

• Demonstrated planning and organizational skills with the ability to develop and implement strategic initiatives.

• Experience with budget management and marketing

• Steeped in Jewish knowledge, meaning and learning.

• Understanding of the complexities of the Jewish educational and identity arena and conversant in the trends and emerging models in the field.

• Proven leadership with the ability to clearly and convincingly articulate the mission of the agency and motivate support.

• Personal commitment and passion for Jewish life, Jewish community and Israel, and a dedication to pluralism.

• Knowledge of French and Hebrew is an asset.

• Possess outstanding written and oral communication skills.

• Adept at MS Office software, social media and knowledge of educational technology.

**COMPENSATION**

An attractive and competitive compensation package, commensurate with level of experience is available.

**FOR MORE INFORMATION, PLEASE CONTACT:**

Dara Klarfeld, Consultant
Marlene Mlawski, Associate

DRG, Inc.
130 East 40th Street, Suite 800
New York, New York 10016
Tel: (212) 983-1600 – Fax: (212) 983-1687
E-mail: bjec@drgnyc.com
Visit us at: www.drgnyc.com

*This position description is based upon materials presented by the Bronfman Jewish Education Centre. The Bronfman Jewish Education Centre is an equal opportunity employer.*